



## **KENN PARISH COUNCIL**

SUMMONS TO ATTEND. ALL Members are requested to attend the second part of the Annual Meeting of KENN PARISH COUNCIL on:

Date: Monday, 3 June 2019  
Venue: **Village Hall, Kenn Street, Kenn**  
Time: **19.30pm**

Signed; Eleanor Wade, Parish Clerk 28 May 2019

Parish Clerk  
Eleanor Wade  
98a Walton Rd  
Clevedon, BS21 6AN  
Tel: 07580 195 645  
clerk@kenn-pc.org.uk

**Public Participation** to suspend Standing Orders for communications from:

- Members of the public, NS Councillors representing Yatton Ward and NSC Liaison Officer and the Community Police Officer's report.
- Also enable any Kenn Councillor declaring a prejudicial interest on agenda items to comment or provide information under Code of Conduct sec 12 (2)

### **AGENDA**

- 1 **Elect Chairman of Council** 2019/20 and signing of their Declaration of Acceptance of Office
- 2 **Apologies for Absence**
- 3 **Co-opting – 1 vacancy to fill** Consider applications received by the public notice's deadline.
- 4 **Acceptance of Office** of members that were absent at the last meeting and newly co-opted member.
- 5 **Declaration of Interests**
  - 5.1 Members to still need to complete their Register of Interest and hand them to the Clerk
  - 5.2 Declarations of Interest by Members on items on the agenda
  - 5.3 To consider applications for dispensations for section 33 (b) to (e).
- 6 **Annual Review** (details in the agenda report)
  - 6.1 Assets, Standing Orders, Financial Regulations, Risk Assessment, Computer Security
  - 6.2 Appointment or reaffirm Councillors with special responsibilities
- 7 **Approve** minutes of the **Annual Parish Meeting** and **Council Meeting** both held on the 4 March 19, and the **Statutory Annual Meeting** held on the 9 May 2019

### **Items from the minutes:**

- 8 Broadband (min 19/26) updates
- 9 Highways, verges/hedges – cuttings (mins 19/27) updates
- 10 Barns Ground Pond (min19/28) updates
- 11 North Somerset Free Flowers (min19/30) agenda report
- 12 Exit from Kenn Business Park (min 19/33) updates
- 13 Grass Encroaching on bus stop (min 19/39) updates
- 14 **Planning Applications** – any applications received before the meeting.
- 15 **Town & Parish Workshop** Thursday, 6 June 19 from 9.30 until noon at the Town Hall, WSM
- 16 **Community Infrastructure Levy** – guidance agenda report
- 17 **Hinkley Point consultation** agenda report
- 18 **Road Closure notice** agenda report
- 19 **Correspondence** for information agenda report

### **Accounts & Finance Items**

- 20 **Annual Audit of Accounts** for 2018/19 agenda report
- 21 **Receipts and accounts for payment and Budget Report** agenda report
- 22 **URGENT BUSINESS as permitted** by the Local Government Act 1972. For a matter to be considered 'urgent' the following question must be addressed: *What harm would happen to the public interest from leaving it until the next meeting?* If harm can be demonstrated, then it is open to the Chairman to rule it is considered as urgent. Otherwise the matter cannot be considered urgent within the statutory provisions and notice can be given for the item to be placed on the next agenda.